



Statement of Information Sharing between:
Belton Church of England Primary School
Belton Playgroup



November 2023

Although Belton School and Playgroup are entirely separate settings we work closely together to ensure all children who access the After School Club at the Playgroup are kept safe and with high levels of well-being as they transition between the settings and during their time at After School Club. The information is shared between the two settings following guidance from the The Information Commissioner's Office (ICO) as Legitimate Interest.

To ensure the safety and well-being of the children we will occasionally need to share information. This may be:

Collection List:

- On a Monday morning a list of children who are to be collected throughout the week is shared between Playgroup and the School. The list is initials only. Parents are requested to let the school know if they add or change the child's collection days.

Health:

- Any significant accidents that may have occurred during the school day
- If the child has been unwell during the day.
- If the child has been upset or has had significant low well-being.

Including whether the parents have been informed.

Safeguarding:

- Any incidents that may have occurred during the day which would impact on either setting.
- If a Social Care referral had been made and either the parent has consented to information sharing or it is deemed that the child is at increased risk of significant harm if the information is not shared.

This information may be shared from school to playgroup or playgroup to school.

All information is shared is in respect of both settings' Data Protection Policies which can be found on the websites and is only shared between the Designated Safeguarding Leads (DSL) or their deputys (DDSL).

Signatures:

Joanna Scott

Belton CofE Primary School

Sam Dexter

Belton Playgroup